

ERA INFRA ENGINEERING LIMITED

Regd. Office: 1107, Indraprakash Building, 21, Barakhamba Road, New Delhi-110001
Ph: +91 120 4145000; Fax: +91 1204145030
Website: www.eragroup.co.in; email:eiel@eragroup.in

CIN: L74899DL1990PLC041350

NOTICE OF ANNUAL GENERAL MEETING

(Pursuant to Section 101 of the Companies Act, 2013)

NOTICE IS HEREBY GIVEN THAT THE TWENTY FIFTH ANNUAL GENERAL MEETING OF THE MEMBERS OF ERA INFRA ENGINEERING LIMITED WILL BE HELD ON WEDNESDAY, THE 30^{TH} DAY OF DECEMBER, 2015 AT 3:30 P.M. AT EXECUTIVE CLUB, 439, VILLAGE SHAHOORPUR P.O. FATEHPUR BERI, NEW DELHI-110074, TO TRANSACT THE FOLLOWING BUSINESS:

ORDINARY BUSINESS:-

- 1. To consider and adopt:
 - (a) the audited financial statement of the Company for the financial year ended March 31, 2015, the reports of the Board of Directors and Auditors thereon; and
 - (b) the audited consolidated financial statement of the Company for the financial year ended March 31, 2015.
- 2. To appoint a director in place of Mr. T. D. Arora (DIN 03024241), who retires by rotation and being eligible, offers himself for re-appointment.
- 3. To consider and, if thought fit, to pass with or without modification(s) the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to S. 139(2) and S. 142 of Companies Act, 2013, M/s. S S Kothari Mehta & Co., Chartered Accountants (FRN 000756N), be and are hereby appointed as Statutory Auditors of the Company for a term of five years to hold office from the conclusion of 25th Annual General Meeting until the conclusion of the 30th Annual General Meeting of the Company, subject to ratification by shareholders at each annual general meeting to be held hereafter, at remuneration to be decided by the Board of Directors of the Company."

SPECIAL BUSINESS:-

- 4. To consider and, if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution** for Regularisation of Additional Director, Mr. Mast Ram:-
 - "RESOLVED THAT Mr. Mast Ram (DIN 07355989), who was appointed as an Additional Director with effect from 02nd December, 2015 on the Board of the Company in terms of Section 161 of the Companies Act, 2013 and Articles of Association of the Company and who holds office up to the date of this Annual General Meeting, and in respect of whom a notice has been received from a member in writing, under Section 160 of the Companies Act, 2013 along with requisite deposit, proposing his candidature for the office of a Director, be and is hereby appointed as a director of the company."
 - **RESOLVED FURTHER THAT** the Board of Directors of the Company be and are hereby authorized to take all such actions as may be considered necessary to give effect to the aforesaid resolution."
- 5. To consider and, if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution** for appointment of Mr. Mast Ram as an Independent Director:-
 - "RESOLVED THAT pursuant to the provisions of Sections 149, 150, 152 and any other applicable provisions of the Companies Act, 2013 and the rules made there under (including any statutory modification(s) or re-enactment thereof for the time being in force) read with Schedule IV to the Companies Act, 2013 and Clause 49 of the Listing Agreement with Stock Exchange(s), Mr. Mast Ram (DIN 07355989), be and is hereby appointed as an Independent Director of the Company from 30th December, 2015 till 29th December, 2020 of the Company and shall not be liable to retire by rotation."
 - **RESOLVED FURTHER THAT** the Board of Directors of the Company be and are hereby authorized to take all such actions as may be considered necessary to give effect to the aforesaid resolution."
- 6. To consider and, if thought fit, to pass with or without modification(s) the following resolution as an Ordinary Resolution:
 - "RESOLVED THAT pursuant to S. 139(8) of Companies Act, 2013, the company do hereby take note of and approve the appointment of M/s. S S Kothari Mehta & Co., Chartered Accountants (FRN 000756N) as Statutory Auditors of the Company in casual vacancy by the Board of Directors of the Company, to hold office from 02nd December, 2015 till the conclusion of 25th Annual General Meeting of the Company."

By Order of the Board of Directors For **Era Infra Engineering Limited**

> (Kapil Kumar) Company Secretary

Noida, December 02, 2015

NOTES:

- 1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (THE "MEETING") IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. THE INSTRUMENT APPOINTING THE PROXY SHOULD, HOWEVER, BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN FORTY-EIGHT HOURS BEFORE THE COMMENCEMENT OF THE MEETING.
 - A PERSON CAN ACT AS A PROXY ON BEHALF OF MEMBERS NOT EXCEEDING FIFTY AND HOLDING IN THE AGGREGATE NOT MORE THAN TEN PERCENT OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS. A MEMBER HOLDING MORE THAN TEN PERCENT OF

THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS MAY APPOINT A SINGLE PERSON AS PROXY AND SUCH PERSON SHALL NOT ACT AS A PROXY FOR ANY OTHER PERSON OR SHAREHOLDER.

- 2. Corporate members intending to send their authorized representatives to attend the Meeting are requested to send to the Company a certified copy of the Board Resolution/ Power of Attorney, authorising their representative to attend and vote on their behalf at the Meeting.
- 3. Members are requested to intimate their queries, if any, relating to the accounts at least seven days in advance of the Meeting so that the information can be made readily available and furnished at the meeting.
- 4. The Explanatory Statement pursuant to Section 102 (1) of the Companies Act, 2013, setting out all material facts in respect of special businesses in item nos. 4-6 of the Notice is attached.
- 5. The Register of Members and the Share Transfer Books of the Company will remain closed from 24th December, 2015 to 30th December, 2015 (both days inclusive).
- 6. Members are requested to bring their attendance slip along with their copy of Annual Report to the Meeting at the AGM Venue, a route map for easy location of the venue is given on back of the Attendance slip attached to this Notice.
- 7. The Members are requested to notify any change of address to (i) The depository participant in respect of their Demat account and (ii) The Registrar and Share Transfer Agent, M/s. Beetal Financial & Computer Services Private Limited, Beetal House, 3rd Floor, 99, Madangir, Behind Local Shopping Centre, Near Dada Harsukhdas Mandir, New Delhi-110062 in respect of their physical shares. Members are also requested to quote ledger folio no. or DP ID & Client ID in their correspondences.
- 8. PURSUANT TO THE PROVISIONS OF ERSTWHILE SECTION 205A (5) OF THE COMPANIES ACT, 1956, DIVIDEND FOR THE FINANCIAL YEAR ENDED 31-03-2009 AND THEREAFTER WHICH REMAIN UNCLAIMED FOR A PERIOD OF 7 YEARS WILL BE TRANSFERRED BY THE COMPANY TO THE INVESTOR EDUCATION AND PROTECTION FUND (IEPF) ESTABLISHED BY THE CENTRAL GOVERNMENT. MEMBERS WHO HAVE NOT SO FAR ENCASHED THEIR DIVIDEND WARRANTS FOR THE FINANCIAL YEAR ENDED 31-03-2009 OR ANY SUBSEQUENT FINANCIAL YEARS ARE REQUESTED TO APPROACH THE COMPANY FOR OBTAINING FRESH INSTRUMENT(S) IN LIEU OF EXPIRED DIVIDEND WARRANT(S). IT MAY ALSO BE NOTED THAT ONCE THE UNCLAIMED DIVIDEND IS TRANSFERRED TO THE SAID FUND, AS ABOVE, NO CLAIM SHALL LIE AGAINST THE COMPANY OR THE FUND IN RESPECT THEREOF. MEMBERS WHO HAVE NOT YET ENCASHED THEIR DIVIDEND WARRANT(S) FOR THE FINANCIAL YEAR 2008-09 ARE REQUESTED TO MAKE THEIR CLAIMS WITHOUT ANY FURTHER DELAY TO THE COMPANY'S REGISTRAR AND TRANSFER AGENT, M/S BEETAL FINANCIAL & COMPUTER SERVICES PRIVATE LIMITED.
 - MEMBERS MAY PLEASE NOTE THAT NO CLAIM WILL LIE AGAINST IEPF OR THE COMPANY WITH RESPECT TO DIVIDEND DECLARED FOR THE FINANCIAL YEAR 2008-09, ON OR AFTER 14TH SEPTEMBER, 2016.
- 9. Members who hold shares in dematerialized form are requested to bring their Client ID and DP ID numbers for easy identification of attendance at the Meeting.
- 10. All documents as are mentioned either in Notice containing draft resolution or in explanatory statement attached to the Notice are open for inspection at the Registered Office during the business hours on all working days up to the date of this Annual General Meeting.

11. Instructions for e-voting:

Pursuant to the provisions of section 108 of the Companies Act, 2013, Rule 20 and Rule 21 of Companies (Management and Administration) Rules, 2014, the Company is pleased to provide members facility to exercise their right to vote at the Annual General Meeting (AGM) by electronic means and the business may be transacted through e-voting services provided by Central Depository Services Limited (CDSL). It is herebyclarified that it is not mandatory for a member to vote using the e-voting facility, and a member may avail of the facility at his/her/it discretion, subject to compliance with the instructions prescribed below:

- i) Log on to the e-voting website <u>www.evotingindia.com</u>
- ii) Click on "Shareholders" tab.
- iii) Now Enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- iv) Next enter the Image Verification as displayed and Click on Login.
- v) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.
- vi) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form
PAN*	 Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field. Sequence no. if applicable is printed below the attendance slip. In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.
Dividend Bank Details OR Date of Birth	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. If both the details are not recorded with the depository or company please enter the member id/folio number in the Dividend Bank details field as mentioned in instruction (iii).

- vii) After entering these details appropriately, click on "SUBMIT" tab.
- viii) Members holding shares in physical form will then reach directly the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new

password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

- ix) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- x) Click on the EVSN for ERA INFRA ENGINEERING LIMITED on which you choose to vote.
- xi) On the voting page, you will see Resolution Description and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- xii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- xiii) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- xiv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- xv) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- xvi) If Demat account holder has forgotten the changed password then enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- xvii) Note for Non–Individual Shareholders and Custodians:
 - Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) are required to log on to https://www.evotingindia.co.in and register themselves as Corporates.
 - They should submit a scanned copy of the Registration Form bearing the stamp and sign of the entity to helpdesk.evoting@cdslindia.com.
 - After receiving the login details they have to create a user who would be able to link the account(s) which they wish to vote on.
 - The list of accounts should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
 - They should upload a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, in PDF format in the system for the scrutinizer to verify the same.
- xviii) The voting period begins on Sunday, 27th December, 2015 from 9:00 a.m. and ends on Tuesday, 29th December, 2015 till 5:00 p.m. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 23rd December, 2015, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- xix) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.co.in under help section or write an email to helpdesk.evoting@cdslindia.com.
- xx) Ms. Pooja Anand, Practicing Company Secretary (FCS No. 7032 CP No. 5450) on behalf of M/s. Pooja Anand & Associates has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
- xxi) The Scrutinizer shall within a period not exceeding three (3) working days from the conclusion of the e-voting period unblock the votes in the presence of at least two (2) witnesses not in the employment of the Company and make a Scrutinizer's Report of the votes cast in favour or against, if any, and forwarded the same forthwith to the Chairman of the Company.
- xxii) At the Annual General Meeting, members who have exercised their right to vote through electronic means as above shall not be eligible to vote by way of poll at the meeting. The poll process shall be conducted and report thereon shall be prepared in accordance with Section 109 of the Act read with relevant rules. In such an event, votes cast under Poll taken together with the votes cast through e-voting shall be counted for the purpose of passing of resolution(s). No voting by show of hands will be allowed at the meeting.
- xxiii) Subject to receipt of sufficient votes, the resolution(s) shall be deemed to be passed at the 25th AGM scheduled to be held on Wednesday, 30th day of December, 2015. The results of voting on the resolutions set out in the Notice shall be declared on or after the meeting. The results declared along with the Scrutinizer's Report shall be placed on the Company's website www.eragroup.co.in and on the website of CDSL, within two days of passing of the resolutions at the 25th AGM and the results shall also be communicated to the Stock Exchanges.

12. Details of Directors as required under clause-49 of the Listing Agreement are given as under:

Name of Directors	T. D. Arora	Mast Ram
Date of Birth 03.08.1967	20.12.1959	
Date of Appointment	14.08.2012	02.12.2015
Expertise in Specific Areas	Mr. Tulsi Dass Arora is vastly experienced in the field of Engineering & Construction Industry. In his over two decades of Association with the Company, he has been instrumental in planning schedule for implementation of various projects and ensuring effective execution of the same.	Mr. Mast Ram is having an experience span of over 20 years in the corporate legal field. He has rich experience in Industrial Relations, Financial Discipline, Corporate Management, Legal Advisory & Compliance Services, other corporate & legal fields and has a good command over these functions.
Qualifications	M.Tech& MBA	FCS, Masters in Economics
Directorship in other Companies	Rampur Highways Project Limited	Apex Buildsys Limited
* Other Committee Membership/ Chairmanship	Nil	AUDIT COMMITTEE: Chairman 1. Apex Buildsys Limited
Shareholding in the Company as at 31.03.2015	10,000	Nil

^{*}Only two committees namely, Audit Committee and Shareholders/ Investor Grievance Committee have been considered.

Important Communication to Members

The new Companies Act, 2013 ('the Act') effective from 01st April, 2014 permits the Company to send Notice/Annual Reports through electronic mode to all those shareholders whose email addresses are registered with the Company or their respective Depository Participants. Members who intend to receive notice/documents including Annual Reports through email are requested to register/update their email addresses for receiving electronic communications. The company shall use the e-mail address of the members obtained from Depositories/ Depository Participants, available with the company, to send all future members communications.

By Order of the Board of Directors For **Era Infra Engineering Limited**

> (Kapil Kumar) Company Secretary

Noida, December 02, 2015

STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013.

Item No. 4 & 5:

As per the provisions of Section 149 (4) of the Companies Act, 2013 (the Act) which has come into force with effect from 01st April, 2014, every listed company is required to have at least one-third of the total number of Directors as Independent Directors. Further, Section 149(10) of the Act provides that an Independent Director shall hold office for a term up to five consecutive years on the Board of a company and is not liable to retire by rotation pursuant to Section 149 (13) read with Section 152 of the Act.

The Company had, in accordance with the provisions of Section 161 of the Companies Act, 2013 and Articles of Association of the Company and pursuant to Clause 49 of Listing Agreement entered with the Stock Exchanges, appointed Mr. Mast Ram as an Additional Director in category Independent Director on 02.12.2015 to hold office up to the date of the ensuing Annual General Meeting.

Above Director has given his consent for his appointment and declaration to the Board that he meets the criteria of independence as prescribed both under Section 149 (6) of the Act and Clause 49 of the Listing Agreement with Stock Exchanges. The above Director is not disqualified from being appointed as a Director in terms of Section 164 of the Act.

Notice under Section 160 of the Companies Act, 2013 has been received from member proposing candidature of above Director along with requisite deposit.

In the opinion of your Board, the aforesaid Director fulfills the conditions specified in the Act and the Rules thereunder for his appointment as Independent Director and that he is independent of the management of the Company.

Brief profile of the Independent Director to be appointed has already been specified in the note no. 12 of the notice.

The Board recommends the passing of the Resolutions set forth in item Nos. 4 & 5 of the accompanying Notice as Ordinary Resolutions.

None of the Directors (exceptone being appointed), Key Managerial Personnel of the Company and their relatives is concerned or interested, financially or otherwise, in these resolutions.

Item No. 6:

The Company has received notice of Resignation of M/s. G.C. Sharda & Co., Chartered Accountants, who have resigned as Statutory Auditor of the Company w.e.f. 16.09.2015. Further company has received Consent letter from M/s. S S Kothari Mehta & Co., Chartered Accountants to act as Statutory Auditors of the Company. The Board of Directors of the Company has pursuant to S. 139(8) of Companies Act, 2013 appointed in casual vacancy, M/s. S S Kothari Mehta & Co., Chartered Accountants as Statutory Auditors of the Company w.e.f. 02.12.2015 to hold the office till the ensuing General Meeting of the Company.

As per the terms of provisions of S. 139(8) of Companies Act, 2013, Statutory Auditor appointed in Casual Vacancy is required to be approved by members of the Company in a General Meeting held within Three months from the date of their appointment. Accordingly, it is proposed for the members of the Company to take note and approve the appointment of M/s. S S Kothari Mehta & Co., Chartered Accountants to act as Statutory Auditors of the Company till ensuing 25th Annual General Meeting of the Company, where after their appointment for a term of five years from the conclusion of 25th Annual General Meeting until the conclusion of the 30th Annual General Meeting of the Company, subject to ratification by shareholders at each annual general meeting to be held thereafter is also proposed for approval of members in item no. 3 above.

The above Auditors are not disqualified from being appointed as Statutory Auditors of the Company in terms of Section 141 of the Act.

The Board recommends the passing of the Resolution set forth at item No. 6 of the accompanying Notice as Ordinary Resolution.

None of the Directors, Key Managerial Personnel of the Company and their relatives is concerned or interested, financially or otherwise, in this resolution.

By Order of the Board of Directors For **Era Infra Engineering Limited**

(Kapil Kumar)
Company Secretary

Noida, December 02, 2015

FORM- MGT-11 25TH ANNUAL GENERAL MEETING





[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

ERA INFRA ENGINEERING LIMITED

Regd. Office: 1107, Indraprakash Building, 21, Barakhamba Road, New Delhi-110001
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CIN: L74899DL1990PLC041350

Name of the Member(s):		E-mail ID:		
Regis	tered address :	Folio No./DP ID/Client Id :		•••••
I/We	being the member (s) ofshares of above nar	ned company, hereby appoint:		
1. 1	. Name : E-mail ld :			
A	Address :	Signature :		or failing him
2. 1	Name :	E-mail Id :		
A	Address :	Signature :		or failing him
3. 1	Name :	E-mail Id :		
A	Address:	Signature :		
Resolution No.		Optional**		
	dinary Business		For	Against
1.	(a) the audited financial statement of the Company for the financial year Directors and Auditors thereon; and (b) the audited consolidated financial statement of the Company for the fi	nancial year ended March 31, 2015.		
2.	2. To appoint a director in place of Mr. T. D. Arora, who retires by rotation and being eligible, offers himself for re-appointment.			
3.	To Appoint Statutory Auditor of the Company.			
Spe	ecial Business			
4. Regularisation of Mr. Mast Ram as Director of the Company				
5.	5. Appointment of Mr. Mast Ram as an Independent Director of the Company			
6.	Approval of appointment of Statutory Auditor of the Company in casual va	cancy.		
Signe	Rev	ffix enue amp		
Signa	ture of Shareholder (s)	Signato	are of Pro	oxy holder (s)

Notes:

- (1) This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company not less than 48 hours before the commencement of the meeting.
- (2) A Proxy need not be a member of the Company.
- (3) A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. A member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
- **(4) This is only optional. Please put a 'X' in the appropriate column against the resolutions indicated in the Box. If you leave the 'For' or 'Against' column blank against any or all the resolutions, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.
- (5) Appointing a proxy does not prevent a member from attending the meeting in person if he so wishes.
- (6) In the case of joint holders, the signature of any one holder will be sufficient, but names of all the joint holders should be stated.



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CIN: L74899DL1990PLC041350

ATTENDANCE SLIP 25[™] ANNUAL GENERAL MEETING

Full Name of the Shareholder	
Address of the Shareholder	:
Folio No./DP ID Client Id	:
No. of Shares held	:
	the 25 th Annual General Meeting of the Company held at Executive Club, 439, Village Shahoorpui 10074 on Wednesday, the 30 th day of December, 2015 at 3:30 p.m.
* Full Name of Member/ Proxy *(To be filled in if the Proxy att	(in block letters) :ends instead of the Member)
Signature of Member/Proxy At	tending :
NOTE: Attendance Slip to be ha	anded over at the entrance of the AGM venue.

ELECTRONIC VOTING PARTICULARS

25[™] Annual General Meeting Date: 30 December, 2015

EVSN (E-Voting Sequence Number)	USER ID	Sequence No.
151204001		

NOTE:

Please read the instructions printed under note no. 11 to the Notice of the 25th Annual General Meeting. The E-voting will commences on Sunday, 27th December, 2015 from 9:00 a.m. and ends on Tuesday, 29th December, 2015 till 5:00 p.m. The e-voting module shall be disabled by CDSL for voting thereafter.

